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**BANKRUPTCY REFERRAL FORM**  
**(Please complete one form per loan)**

Send this form and attachments by e-mail ([caseassignment@heckmanlawgroup.com](mailto:caseassignment@heckmanlawgroup.com)), fax or U.S. Mail.

FROM: \_\_\_\_\_ DATE: \_\_\_\_\_

- \_\_\_\_ 1. **Payoff printout** showing principal, interest and late fees owed **as of the date the bankruptcy case was filed** and a payoff printout showing the **current balance**.
- \_\_\_\_ 2. The **account/loan application**;
- \_\_\_\_ 3. All pages of the **loan documents**;
- \_\_\_\_ 4. A copy of the complete **loan history/ledger**. (Note: not monthly statements); and
- \_\_\_\_ 5. A copy of any **bankruptcy pleadings** you have received.
- \_\_\_\_ 6. If the matter relates to a valuation dispute, an NADA report, appraisal or broker price opinion, or other valuation report.

Please provide the following information **as of the date the bankruptcy case was filed**:

Principal: \$ \_\_\_\_\_

Interest: \$ \_\_\_\_\_

Late Fees: \$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

Past Due Amount: \$ \_\_\_\_\_

Interest Rate: \_\_\_\_\_ %

Per Diem: \$ \_\_\_\_\_

Loan Date: \_\_\_\_\_

Last Payment Date: \_\_\_\_\_

Due Date of Loan: \_\_\_\_\_

Service Requested: \_\_\_\_\_ Motion to Lift Stay \_\_\_\_\_ Proof of Claim \_\_\_\_\_ Object to Confirmation \_\_\_\_\_

\_\_\_\_\_ Reaffirmation Agreement \_\_\_\_\_ Respond to Motion to Value Collateral

Other: \_\_\_\_\_